



## Student Services - Dailies Specification Sheet

FotoKem BURBANK | 2801 W. Alameda Avenue | Burbank, CA 91505 | PH: 818.846.3101  
students@fotokem.com will forward your email to everyone in your TEAM at FotoKem

### Client Information

<b>School:</b> _____	<b>Account Code:</b> _____
<b>Contact Name:</b> _____	<b>Phone Number:</b> _____
<b>Email:</b> _____	
<input type="checkbox"/> Credit Card Authorization Form Attached	<input type="checkbox"/> Copy of Student ID Attached

### Project Information

<b>Title:</b> _____
<b>Amount of Footage / Run Time:</b> _____
<b>Location:</b> <input type="checkbox"/> Your materials are at FotoKem <input type="checkbox"/> If not, when will it arrive? _____
<b>Format:</b> <input type="checkbox"/> 16mm <input type="checkbox"/> S16mm <input type="checkbox"/> 35mm <input type="checkbox"/> S35mm <input type="checkbox"/> Color <input type="checkbox"/> B&W <input type="checkbox"/> Alexa/Amira <input type="checkbox"/> Red <input type="checkbox"/> C300/C500 <i>Choose All that Apply</i> <input type="checkbox"/> Other _____
<b>Audio:</b> <input type="checkbox"/> MOS <input type="checkbox"/> Flash Card <input type="checkbox"/> DVD <input type="checkbox"/> DA88 <input type="checkbox"/> Mag Trk <input type="checkbox"/> Other _____

### FRAMING

<b>Aspect Ratio:</b> <input type="checkbox"/> Full Frame
<i>Choose One:</i> <input type="checkbox"/> Letterbox <input type="checkbox"/> 1.66 <input type="checkbox"/> 1.85 <input type="checkbox"/> 2.35 <input type="checkbox"/> 2.40
PLEASE NOTE: 16mm transfers to 16x9 1.33 side matted and S16mm transfers to 16x9 1:78 full frame unless otherwise specified

### FILM Processing

\* FotoKem will assume normal processing for all student orders unless otherwise specified.

<input type="checkbox"/> <b>35mm Processing</b> <i>Includes</i> Film Processing: Normal*	<input type="checkbox"/> <b>16mm Processing</b>	<b>\$.12/ft</b>	<b>Processing</b>
<b>Add On Options for FILM Only - Additional Rates apply.</b>			
<input type="checkbox"/> Film Prep for Outside Lab Transfer \$25/ea	<input type="checkbox"/> Vision One Lite FILM Daily Prints \$.22/ft	<input type="checkbox"/> B&W One Lite FILM Daily Prints \$.29/ft	
<input type="checkbox"/> Special Processing \$.15/ft ( <i>specify</i> ): <input type="checkbox"/> Push	<input type="checkbox"/> Pull	<input type="checkbox"/> Skip Bleach	
<input type="checkbox"/> Production Services Report	<input type="checkbox"/> Other _____		
<b>If any additional services are needed, please contact students@fotokem.com</b>			

### Transfer Package Options for FotoKem Transfer

<input type="checkbox"/> <b>Package A: FotoKem Transfer to Tape</b> <i>Includes</i> Film Prep for Transfer Best Lite Transfer at 24fps to Tape. <i>Choose One of the Following Options:</i> <input type="checkbox"/> HDCAM <input type="checkbox"/> HDCAM SR <input type="checkbox"/> DIGIBETA <input type="checkbox"/> DVCAM Clean - No windows unless database requested below Supervising Session? <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>\$ 25/ea</b> <b>\$250/hr</b> <b>TBD</b>	<b>Prep for Transfer</b> <b>Telecine</b> <b>Tape Stock</b>
<input type="checkbox"/> <b>Package B: FotoKem Transfer to File</b> <i>Includes</i> Film Prep for Transfer Please allow for render time after your transfer. Best Lite Transfer at 24fps to 23.98 Digital File. <i>Choose One of the following options:</i> <input type="checkbox"/> Pro Res 444 <input type="checkbox"/> Pro Res HQ <input type="checkbox"/> Pro Res 422 <input type="checkbox"/> DNX36 <input type="checkbox"/> DNX115 <input type="checkbox"/> DNX175 <input type="checkbox"/> 10-bit Uncompressed Clean - No windows unless database requested below Supervising Session? <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>\$ 25/ea</b> <b>\$350/hr</b>	<b>Prep for Transfer</b> <b>Telecine &amp; File Render</b>
PLEASE NOTE: No tape stock is included in this package. Additional rates apply. Choose One of the following options if needed: <input type="checkbox"/> HDCAM <input type="checkbox"/> HDCAM SR <input type="checkbox"/> DIGIBETA <input type="checkbox"/> DVCAM		

**Package C: FotoKem Data Scan to 2K**

\$ 25/ea  
\$500/hr

Prep for Transfer  
Spirit Data Scan &  
File Render

*Includes* Prep for Transfer

Please allow for render time after your transfer.

Best Lite Transfer to DPX Files.

Select Resolution:  2K  HD

PLEASE NOTE: Supervising is not allowed for Data Scan Packages.

**Add On Options for Packages A, B, & C - Additional Rates may apply.**

Database during Telecine - Burn in windows (House Standard)

Flat Transfer

Audio Upper Left, VTC Lower Left, Keycode Lower Right

Off Speed Transfer (30fps, etc)

Other \_\_\_\_\_

**If any additional services are needed, please contact students@fotokem.com**

Transcode Package Options for Digital Acquisition Projects

**Package D: Transcode w/Supplied Color (CDL/LUT)**

\$300/per hour of media

*Includes* Ingest & Transcode w/sound if provided.

Clean - No windows unless requested below

Apply Client Supplied LUT or CDL Values

Create Digital File. *Choose One of the following options:*

Pro Res 444  Pro Res HQ  Pro Res 422  DNX36  DNX115  DNX175  10-bit Uncompressed

PLEASE NOTE: Supervising is not allowed for Transcoding Packages with supplied color.

**Package E: Transcode w/Colorist**

\$500/per hour of media

*Includes* Ingest & Transcode

Have Colorist QC and Colortime Media

Clean - No windows unless requested below

Create Digital File. *Choose One of the following options:*

Pro Res 444  Pro Res HQ  Pro Res 422  DNX36  DNX115  DNX175  10-bit Uncompressed

PLEASE NOTE: Please allow for render time after your transfer.

**Add On Options for Packages - Additional Rates may apply.**

Archive to LTO-5 \$75/tape + tape stock

Burn In Windows (House Standard)

File Name Lower Left, Clip Name Lower Center, Timecode Lower Right

Other \_\_\_\_\_

**If any additional services are needed, please contact students@fotokem.com**

Delivery

\*\* Student is responsible for shipping costs

**Pick Up:**

FotoKem Will Call

**Upload:**

Global Data \$3/GB

FTP Site \$50/hr

**\*\* Ship:**

Next Day

2-Day

Other \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

\*\*All drive submitted should have USB 3.0, eSata, or Firewire 800 connections. We prefer that clients turn in blank drives with no other files on them.\*\*

**STUDENT SERVICES CONTACTS**

PRODUCER

**PERRY SUPPA**

psuppa@fotokem.com

o: 818.846.3101.x.366

PRODUCTION SERVICES SUPERVISOR

**MARK VAN HORNE**

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OPERATIONS MANAGER

**MATT TOMASZEWSKI**

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OPERATIONS MANAGER

**KATHERINE KANE**

kkane@fotokem.com

o: 818.846.3102.x.406

**DROPS & PICK-UPS:**

Materials should be dropped/ pick-up @ the FKI Will Call BLDG - 2801 W. Alameda Ave | 818.846.3102 x.100

Will Call is open 24hours during the week and closes Saturday @ noon. Security Guards are available to receive materials 24/7